



Passport Application Requirements (Adults)

Please note that only completed applications will be accepted. In order to ensure that your application may be processed without delay, **please submit the following documents in original and one copy (no certification needed).** All applicants must check the categories listed below.

	yes/no
• A duly completed passport application form (please ensure that you sign the form)	<input type="checkbox"/> <input type="checkbox"/>
• One recent passport photograph according to biometric specifications (for further details regarding biometric specifications of photos, please refer to the sample tables on our homepage)	<input type="checkbox"/> <input type="checkbox"/>
• Current passport	<input type="checkbox"/> <input type="checkbox"/>
• South African ID-book or temporary/permanent residence permit	<input type="checkbox"/> <input type="checkbox"/>
• Unabridged Birth Certificate / Full Birth Certificate	<input type="checkbox"/> <input type="checkbox"/>
• Unabridged Marriage Certificate (if your name changed through marriage or if you wish to change it)	<input type="checkbox"/> <input type="checkbox"/>
• if applicable, a Name Declaration	<input type="checkbox"/> <input type="checkbox"/>
• Deregistration certificate from the German registration office (“Abmeldebescheinigung“ vom Einwohnermeldeamt), if German residency is registered in the previous passport	<input type="checkbox"/> <input type="checkbox"/>
• if applicable, German Certificate of Naturalisation (“Einbürgerungsurkunde“) or the German “Beibehaltungsgenehmigung“ and South African Certificate of Naturalisation	<input type="checkbox"/> <input type="checkbox"/>

If you possess a citizenship certificate (even if expired), please submit it with your application.

Processing a passport can be facilitated if you possess any of the following documents which prove the citizenship of family members or ancestors, from whom you derive your German citizenship:

- **Citizenship certificates (even if expired)**
- **previous German passports or IDs**
- **“Vertriebenenausweise“ according to §15 of the Bundesvertriebenengesetz (old version until December 31, 1992) or**
- **“Spätaussiedlerbescheinigung“ according to §15 of the Bundesvertriebenengesetz (newest Version)**
- **Naturalisation certificates**

Processing a passport can take from six to eight weeks. Please submit your application approximately three months before your current passport expires. If there are compelling reasons (valid proof needed, eg. flight tickets, medical certificate) for you to receive a passport on short notice, a temporary passport can be issued when you apply for a new passport.

Internet: www.southafrica.diplo.de/passport
E-mail: rkmail@pret.diplo.de (Pretoria);
info@kapstadt.diplo.de (Cape Town)

In addition to the above-mentioned documents, you must submit the following documents (check applicable category):

● **The applicant was not born in South Africa (e.g. in Germany)**

1. South African ID-Book, that was issued after current German passport was issued, or if applicant does not have an ID-Book, he/she must submit a Determination of Citizenship Status from the Department of Home Affairs to prove that South African citizenship was never acquired (DHA form BI 529).
2. If applicant acquired South African citizenship through automatic naturalisation (according to Section 11 A of the South African citizenship law), please submit the applicable certificate by the Department of Home Affairs (application form: BI 529). In this case, the German Embassy accepts a South African ID-Book, that was issued before issuance of a German passport.

● **The applicant was born in South Africa after January 1, 1975, but the parent from whom he/she derives German citizenship, was not born in South Africa (eg. Germany)**

1. Birth certificate of the German parent.
2. Parents' unabridged marriage certificate.
3. If applicable: Determination of Citizenship Status from the Department of Home Affairs, to prove that the German parent never applied for or acquired South African citizenship (DHA form BI 529).
4. If the German parent applied for and acquired South African citizenship, the South African naturalisation certificate must be submitted to prove that naturalisation occurred after the applicant's birth or that permission to retain German citizenship (Beibehaltungsgenehmigung) was granted before South African citizenship was acquired.

Please note:

The documents under 3 and 4 are generally not necessary if the parent can produce a certificate of citizenship (Staatsangehörigkeitsausweis) that was issued after the applicant's birth.

- **The applicant was born in South Africa before January 1, 1975 (NOT OUT OF WEDLOCK), but his/her father, from whom he/she derives German citizenship, was not born in South Africa (e.g. Germany)**

1. Father's birth certificate.
2. Parents' unabridged marriage certificate.
3. if applicable: Determination of Citizenship Status from the Department of Home Affairs, to prove that the father never applied for or acquired South African citizenship. (DHA form BI 529)
4. If the father applied for and acquired South African citizenship, the South African naturalisation certificate must be submitted to prove that naturalisation occurred after the applicant's birth or that permission to retain German citizenship (Beibehaltungsgenehmigung) was granted before South African citizenship was acquired.

Please note:

The documents under 3 and 4 are generally not necessary if the father can produce a certificate of citizenship (Staatsangehörigkeitsausweis) that was issued after the applicant's birth.

- **The applicant was born in South Africa before January 1, 1975 (NOT OUT OF WEDLOCK) but his/her mother, from whom he/she derives German citizenship, has German citizenship.**

1. Certificate of the acquisition of German citizenship through declaration.

- **The applicant's grandfather, from whom he/she derives German citizenship, was not born in South Africa (eg. Germany)**

1. Grandfather's birth certificate.
2. Grandparents' unabridged marriage certificate.
3. Unabridged birth certificate, or full birth certificate, of the parent from whom the applicant derives German citizenship.
4. Parents' unabridged marriage certificate.
5. If applicable: Determination of Citizenship Status from the Department of Home Affairs, to prove that the German grandfather never applied for or acquired South African citizenship. (DHA form BI 529).
6. If the grandfather applied for and acquired South African citizenship, the South African naturalisation certificate must be submitted to prove that naturalisation occurred after the birth of the parent from whom the applicant derives German citizenship or that permission to retain German citizenship (Beibehaltungsgenehmigung) was granted before South African citizenship was acquired.

Please note:

The documents under 5 and 6 are not necessary if the grandfather, or the parent from whom the applicant derives German citizenship, can produce a certificate of citizenship (Staatsangehörigkeitsausweis) that was issued after the parent's or applicant's birth.

- **The applicant's great-grandfather, from whom he/she derives German citizenship, was not born in South Africa (eg. Germany)**

1. Great-grandfather's birth certificate.
2. Great-grandparents' unabridged marriage certificate.
3. Grandfather's unabridged birth certificate or full birth certificate.
4. Grandparents' unabridged marriage certificate.
5. Unabridged birth certificate, or full birth certificate, of the parent from whom the applicant derives German citizenship.
5. Parents' unabridged marriage certificate.
7. If applicable: Determination of Citizenship Status from the Department of Home Affairs, to prove that the German great-grandfather never applied for or acquired South African citizenship. (DHA form BI 529)
8. If the great-grandfather applied for and acquired South African citizenship, the South African naturalisation certificate must be submitted to prove that naturalisation occurred after the birth of the grandparent from whom the applicant derives German citizenship or that permission to retain German citizenship (Beibehaltungsgenehmigung) was granted before South African citizenship was acquired.

Please note:

Should any of the relatives possess a German certificate of citizenship (Staatsangehörigkeitsausweis), the matter will be processed as if the relative was born in Germany. If that is the case, please refer to the applicable category (e.g. the great-grandfather was born in Germany, but the father possesses a certificate of citizenship, Staatsangehörigkeitsausweis; the applicant would refer to the category "Father was not born in South Africa"). It is sufficient to submit the documents listed in the applicable category, but only if the certificate of citizenship (Staatsangehörigkeitsausweis) is also submitted.