



SHORT TERM VISA FOR MINORS
(Schengen-Visa)

Dear Applicant,

Thank you very much for your interest in visiting the Federal Republic of Germany on a Schengen Visa.

We request that you take advantage of our **Online Appointment Booking System**. Please visit www.visa-germany.co.za or call: +27 (0) 861 – 00 22 45.

Please submit your application for a Schengen Visa to the representative of the country which - considering the main purpose of your intended stay - is your main destination. If no such main destination can be ascertained, please contact the representative of **the country of your first entry** into the Schengen Area. The German Missions in South Africa will also accept applications for Schengen Visas for travel with the main destination being in Slovenia.

If you reside in South Africa and your main destination is Germany, you must submit your visa application either to the German Embassy in **Pretoria (if you reside in the Free State, Gauteng, KwaZulu-Natal, Limpopo, Mpumalanga or North-West)** or the German Consulate General in **Cape Town (if you reside in the Eastern, Northern or Western Cape)**. If you are not a South African national, your residence permit for South Africa must be valid at least another four months from the date the Schengen visa expires.

The requirements listed below are in addition to those described in the various visa categories. Please refer to the applicable category for further information. According to German legislation, a child is a minor until his/her 18th birthday. **Minors must accompany their parents at the time of application.** For children under the age of six, the visa fee is waived.

Internet: www.southafrica.diplo.de/visa

E-mail: visapretoria@pret.diplo.de (Pretoria);
visacapetown@kaps.diplo.de (Cape Town)

Please note that only complete applications will be accepted. In order to ensure that your application is processed without delay, please submit the following documents in original and one copy. Unfortunately, copies cannot be provided by the German Missions.	
	yes/no
• A duly completed Schengen Visa Application form (please ensure that both parents/the legal guardian sign/s the form; children aged 16 years and older must sign as well).	<input type="checkbox"/> <input type="checkbox"/>
• A valid passport with at least two blank pages and valid for at least three months longer than intended stay (please ensure that your passport is signed).	<input type="checkbox"/> <input type="checkbox"/>
• One recent passport photograph according to biometric specifications (for further details regarding biometric specifications of photos, please refer to the sample table on our homepage).	<input type="checkbox"/> <input type="checkbox"/>
• Declaration of True and Complete Information in accordance with § 55 Residence Act, signed by legal guardians (usually both parents) and dated.	<input type="checkbox"/> <input type="checkbox"/>
• In the case of legal guardians (parents) giving their authority to a third person to apply on their behalf, or if only one parent is applying for the child's visa, please provide a certified letter of consent (Commissioner of Oath) from the parent/s that is/are not present for the visa interview approving child's travel.	<input type="checkbox"/> <input type="checkbox"/>
• Travel Medical Insurance: valid in all the Schengen States for the entire duration of the intended stay (minimum cover of € 30.000).	<input type="checkbox"/> <input type="checkbox"/>
• Child's Unabridged Birth Certificate. *	<input type="checkbox"/> <input type="checkbox"/>
• Parents' Unabridged Marriage Certificate.	<input type="checkbox"/> <input type="checkbox"/>
• Copies of parents' passports or ID-Books.	<input type="checkbox"/> <input type="checkbox"/>
• Any other required documentation according to travel purposes (please refer to Consular information sheets as necessary).	<input type="checkbox"/> <input type="checkbox"/>

* If the child's 'Unabridged Birth Certificate' can not be presented, you may alternatively submit the following documents:

- The 'Abridged Birth Certificate'

- A receipt from the Department of Home Affairs stating that you have applied for an 'Unabridged Birth Certificate'

- A letter from the principal of the child's school stating that parents are known to the school and for how long (in number of years).

The letter must include the id numbers of the parents

Please note that each visa application is reviewed individually. Therefore, the requested documents may vary. The German Missions reserve the right to ask for additional documents. The submission of the above-mentioned documents does not guarantee the issuance of a visa. Applicants may, at any time, be asked for a personal interview. Submission of incomplete documentation or refusal to attend the mandatory visa interview will result in a refusal of your visa application. Once a visa has been issued, the purpose of the trip may not be altered.

For further information, please visit www.southafrica.diplo.de/visa or contact us by e-mail:

Pretoria: visapretoria@pret.diplo.de

Cape Town: visacapetown@kaps.diplo.de

Hours for telephone assistance are listed on our website.