

## Information sheet: national visa

## Visa for skilled workers with vocational training qualification (Section 18a Residence Act)

## **Basic information**

- Documents not in the English language must be submitted with a certified German translation. A translation of the personal data page of the passport is, however, not required.
- Certificates, diplomas, etc. must be presented in the original. Your original documents will be returned to you once your application has been processed.
- The visa must be approved by the Federal Employment Agency and, where applicable, the competent foreigners authority in Germany. The visa can only be issued when these approvals have been received.
- Processing time is as a rule ca. 4 weeks but can take longer in individual cases.
- Flight reservations are not required to apply for a visa please only book when you have received your visa.
- The mission abroad reserves the right to request further documents.
- Missing documentation delays the procedure and can result in your application being rejected.
- Please do not contact the mission abroad to check the status of your application during the normal processing period. Such inquiries are extremely time-consuming for the visa section and can thus not be answered.
- Please do not staple the documents.

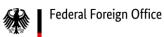
## **General information**

As a <u>skilled worker with vocational training qualification</u>, you can be issued with a residence permit to engage in <u>skilled employment</u> that your qualification enables you to perform.

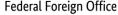
Please note that some university degrees from foreign universities are classified as vocational training qualifications in Germany.

You can find out more about living and working in Germany at <a href="https://www.make-it-in-germany.com">www.make-it-in-germany.com</a>

Use the following checklist to make sure your application documents are complete. All documents listed here are to be submitted in the requested form and order.



Visa application checklist				
The following documents are to be submitted in full with every application	n.			
	Missing			
One (1) fully completed and signed application including declaration pursuan Section 54 Residence Act	it to			
One (1) recent biometric passport photo (see specimen photos)				
Valid and personally signed passport with at least two completely empty page	es			
One (1) uncertified copy of the data page of your valid passport				
Completed form signed by your employer: Declaration of employment (original with one (1) copy)	ginal			
From the age of 45: <b>Proof of adequate provision for old age</b> (original and copy (only if salary does not amount to at least 55% of the annual contributio assessment ceiling for the general pension insurance scheme – 2024: 49 83 gross/per annum))	on			
Notification of recognition of foreign vocational training: Written notific the agency responsible for recognition of vocations in Germany (original and copy)				
or (in the case of regulated professions in which permission is required to extend the profession, for example, in the care sector; complete list is available from Federal Employment Agency or the European Commission)				
<b>Permission to exercise a profession</b> issued by the authority respons recognising qualifications or assurance of permission to exercise a professional and one (1) copy) (for example, for medical professions)				
More information on recognition: www.anerkennung-in-deutschland.de				
Proof of qualification, for example, diplomas, certificates, work log with transl and proof of completion (original and one (1) copy)	ation			
Proof of adequate health insurance cover				
If as an employee you are subject to mandatory statutory health insurance, y must bear in mind that this insurance can only begin when you take up reside Germany and enter into employment. If you enter Germany beforehand, private health insurance must be taken out for the period prior to employment beginn and prior to being eligible for statutory health insurance. In its terms and conceptation that insurance can exclude protection if a long-term or permanent statement. So-called incoming travel insurance can also contain such exclusion	ence in ate ning ditions, ay is			
Applicant of a nationality other than South African				
Proof of residence title/habitual abode by South Africa				
Fee				
Visa fee of 75 €. Payable in Rand.				
Completeness of application				
The application is complete: $\square$ Yes $\square$ No, the information/documents indicated lacking.	ated above are			



Last updated:18.04.2024



Declaration when applications are not comple	ete:
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I have been informed that my application is not complete. I am aware that submitting an incomplete application can lead to the application being rejected. I would like to submit my application nevertheless.

place,	date,	signature	